

MATERIAL TRACKER

Web-based
Application

Material Tracker is a web-based application designed to let you and your employees know the status of material requests issued from any internet-enabled computer. **Material Tracker** allows you to request materials, send and receive quotes from vendors, log purchases and work order information, and input receipt information. It allows for easy reviewing and updating throughout the entire cycle.

Web-based system eliminates hassles of paper systems. No more lost paperwork!

Online access that can be updated anywhere – via Android, iPad, iPhone and more.

Reduce calls and view order status at any point of the procurement process.

Create statistics for analyzing expenditures by project, vendor or time frame.



The Process

1. **Employee/Contractor** submits a request for materials.
2. **Purchasing** staff reviews the request and approves or denies purchase.
3. **Vendors** are notified and submit their quotes online through the system.
4. **Purchasing** staff chooses a vendor and orders the material(s).
5. **Receiving** staff inspects and stages items in warehouse or yard.
6. **Warehouse** staff issues the requested items to end user.
7. **Purchasing** staff closes the order when receipt of material and payment has been verified and reconciled.

Benefits

SAVES TIME



Online orders and processing takes less time than recording information on paper and tracking orders is faster and easier.

SUPPORTS ALL PARTIES ONLINE



Already using SAP, Timberline or Maximo? Material tracker application is one low fixed price allowing for unlimited users, so every person has access to needed information.

BETTER RECORD KEEPING



Material Tracker's reports provide valuable information to help track orders through the procurement process. Create reports to find out when ordered items are arriving or are overdue and receive useful statistics to analyze expenditures.